



U.S. Department of Justice

Federal Bureau of Investigation

OS REGISTRY
FILE *Sec 8*

Washington, D.C. 20535

February 20, 1981

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MEMORANDUM FOR:

[redacted]
Chairman, DCI Security Committee

FROM:

VED

Lloyd E. Dean, Security Officer
FBI

SUBJECT:

Personal History Statement for
SCI Cases

In response to Chairman [redacted] memorandum dated January 19, 1981, the FBI has reviewed the draft standard form Personnel History Statement (PHS) for use by personnel nominated in industry for SCI access and requiring DCID 1/14 coverage.

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It is our position that a number of the sections in the PHS should be expanded as noted below. A significant aspect of this PHS requires information for the last 15 years. The FBI is of the opinion that the SCI adjudication should be based on the entire adult life of an individual:

Section 3

FAMILY DATA

1. This section should be expanded to require information on the current spouse's, fiancé's or common law partner's family to include parents, siblings and children as set forth for the individual preparing the PHS.
2. The occupation and address of the firm where employed should be set forth for all relatives.
3. The date, place and Immigration and Naturalization Service number should be stated for all relatives, etc., if applicable.

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Section 4

EDUCATION

1. The "course pursued" should be stated for all education, along with degree or diploma granted.
2. The FBI position is that all schools and training programs attended should also be included as apart from only accredited colleges or universities.

Section 5

EMPLOYMENT AND MILITARY HISTORY

1. All employment should be listed, including summer and part-time employment while attending school.
2. All periods of unemployment of more than 30 days should be listed.
3. The position and kind of work performed should be listed.
4. If the individual served in the military, the branch of service, highest rank, serial number and periods of active duty should be listed along with type of discharge.
5. The status with the Selective Service System should also be determined.

Section 6

RESIDENCE AND FOREIGN TRAVEL HISTORY

1. All residences since age 18 should be listed.

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Section 8

REFERENCES

1. Two neighbors at the present address should not be listed. Meaningful neighbor information should be provided by neighbors who have not been previously solicited to provide the data.

Section 9

PRIOR CLEARANCES

1. The level of previous clearances and prior access to SCI, if known, should be stated.

Section 10

PERSONAL DECLARATION

In addition to the information requested, the following series of foreign counterintelligence questions should also be asked:

1. Ever committed or attempted to commit, or aided or abetted another who committed or attempted to commit an act of sabotage, espionage, treason or sedition?
2. Knowingly established an association with individuals reliably reported as suspected of espionage or sabotage?
3. Knowingly established an association with representatives of foreign nations whose interests may be hostile to the interests of the United States?
4. Or any other member of your immediate family, including in-laws, had any contact with foreign diplomatic establishments or their representatives in the United States or abroad within the past five years?